

Equality Impact Assessment

Service Area: Customer Focus

Head of Service: Sarah Higgins

Lead Officer: Sarah Higgins

Date of Assessment: 21/05/2024

Person responsible for completing the assessment: Claire Jolleys

Email address: Claire.jolleys@northdevon.gov.uk

Name of policy/function/project/service area to be assessed: Audit Recommendation Tracker report

Brief description of proposal to be assessed: Audit recommendations, which are displayed on the Pentana Live system and updated requested with time extensions for the Committee to consider.

Proposed implementation date of project/proposal 11 June 2024:

Brief description of the anticipated outcomes of the proposal:

Provision	Current Arrangement	Proposed Arrangement	Comment
Keep track of the audit recommendations which are on Pentana Live and agree any extension requests as the Committee sees fit.	Quarterly reports to the Governance Committee.	As is.	This is the standard reporting mechanism for audit recommendations on Pentana Live.

Impact:

Summarise any positive impacts or benefits, any negative impacts (i.e. potential for discrimination, disadvantage or disproportionate treatment) and any neutral impacts and the evidence you have taken into account to reach this conclusion. Be aware that there may be positive, negative and neutral impacts within each characteristic. (NOTE: please refer to the Equality Strategy for the characteristics)

Where an impact is unknown, state so, and identify what steps will be taken to address any gaps in data:

Any outstanding recommendations could impact the community if it is something that the Council has not yet delivered.

Consideration of Alternatives:

Describe what alternatives have been considered and/or what actions will be taken to remove or minimise any potential negative effect identified above (attach evidence or provide link to appropriate data, reports, etc):

None.

Consultation:

Brief description of any consultation with stakeholders and summarise how it has influenced the proposal. Please attach evidence or provide link to appropriate data or reports:

The Heads of Service and Middle Managers have been asked to ensure that their actions are all up to date.

Funding Considerations:

Within Council resources.

Reporting and Publication:

Equality Impact Assessments will be published on North Devon Council's website.

The completion of an Equality Impact Assessment is an ongoing process. Impacts will be continually reviewed during projects and the decision making process and the Assessment will be updated accordingly and published.

A further assessment will also be undertaken between 6 to 12 months following the implementation of the policy, project, decision or service change has been implemented.

Please also confirm the date on which you will be re-considering the project/report and submitting a further EIA if applicable.

The report is considered by the Governance Committee on a quarterly basis.

Monitoring Arrangements:

Briefly describe the monitoring arrangements/systems that will be put in place to monitor the effects of this proposal.

The recommendations are updated regularly by Heads of Service and Middle Managers.

Date approved by Head of Service: 23/05/2024